



**Moving Forward Group - REFERRAL FORM – Project Code:** \_\_\_\_\_

**From:** Organisation Name **Please accept our referral of -**

<b>Name (of person being referred):</b>	
Mr Mrs Miss    First Name,                      Last Name Ms ??  <b>( Male / Female )</b>	<b>Date of Birth:</b> ...../...../..... <b>Referring Organisation</b> <b>Ref' Number:</b> .....
<b>Contact Address (of person being referred):</b>	<b>Contact Telephone Numbers:</b>
Post Code:	
<b>Access requirements?</b>	
<b>Brief Notes:</b>	

I Your name: \_\_\_\_\_ **acknowledge that I have informed the person named above of the Fair Processing Notice below and any conditions that the referring organisation attaches to this referral.**

**Signed:** Your signature: \_\_\_\_\_ **Date:** ...../...../.....

**Email :** .....

**Telephone:** .....

<b>Date recorded at MovFwdGrp:</b> ...../...../.....	<b>MovFwdGrp Referral Ref' No:</b> R.....
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**Fair Processing Notice:** Whilst you are associated with Moving Forward your personal data will be held by Moving Forward Group CIC under the requirements of the appropriate laws of the UK. Your personal data will be processed to support your membership activities with Moving Forward. Anonymous summaries, that do not refer to individuals, may be shared as evidence of the efficacy, or otherwise, of Moving Forward's objectives. **Danger of harm – obligation to report:** In all circumstances Moving Forward staff will report the possibility of harm to a member, or other individual, to the appropriate competent authority. This is with the intention of preventing harm. Also see our webpage named; Confidentiality & Attendance - <https://movingforwardgroup.org/confidentiality-attendance/>